

## ORIENTATION FOR 2022–2023 ANAMED FELLOWS

September 24<sup>th</sup>–25<sup>th</sup> 2022

Saturday – Sunday

### Arrivals to ANAMED

*\*Please do not forget to take your Welcome Packs from the Information Desk*

September 26th 2022

Monday

10:00 **Welcome and Meeting with ANAMED Staff**

Venue: ANAMED Terrace (3<sup>rd</sup> Floor)

11:00 **Building Tour**

11:30 **Meeting with Duygu Tarkan and Yağmur Civan Uyanık** for signing contracts and collect documents for residence permits

Venue: Fellows' Study Room (3<sup>rd</sup> floor)

*\*For Residence permit; Non-Turkish Fellows should bring their passports, e-visa papers and previously issued residence permits and 4 passport-size photos with them.*

*Those who need to get biometric photos should try the following shop and should deliver to Yağmur Civan Uyanık before 30<sup>th</sup> September:*

Foto Nobel

İstiklal Cad., Postacılar Sok. No:1/, 34430 Beyoğlu/Istanbul

*\* Biometric photos should be relevant to the passport/visa format. They must be non-retouched, white-based, recent, 35x45 mm sized and full-seemed facial photograph is required.*

September 27th 2022

Tuesday

09:00 **Beyoğlu Tax Office visits** (Meeting point will be the ANAMED Lobby)

Non-Turkish fellows will visit the Beyoğlu Tax Office with Yağmur Civan Uyanık.

September 28th 2022

Wednesday

**Online Presentations** (Links will be shared separately)

10:30 **HR Health Insurance Presentations**

With the HR Specialist, Çağla Ateşpare

11:00 **ANAMED Library Orientation**

With the Head of ANAMED Library, Çiğdem Yıldırım

September 29th 2022

Thursday

**Yapı Kredi Bank Visit**

**ONLY Foreign Fellows:** After tax numbers have been transferred to Yapı Kredi Bank (YKB)'s Galatasaray Branch system (which will take a couple of days), we will visit the bank in groups to open bank accounts.

Turkish Fellows who do not already have a TL account at YKB need to open one, preferably at the Galatasaray Branch (next to ANAMED). All fellows who already have a TL account in YKB need to provide the branch name and IBAN number.

***\*VERY IMPORTANT: Provide your YKB account info to Yağmur Civan Uyanık by October 1st; otherwise, your first stipend will be delayed until November. Other Banks are not accepted.***